FRONWYDYR

HUT USER GUIDANCE

June 2017

Hut User Guidance – Fronwydyr

Contents

1. INTRODUCTION 3
   1.1. LOCATION AND DIRECTIONS 3
   1.2. PARKING 3
   1.3. PUBLIC TRANSPORT 4
   1.5. ACCESS TO THE HUT 4
   1.6. IMPORTANT THINGS TO KNOW 4
2. FACILITIES 4
3. BOOKING PLACES 5
   3.1. BOOKING 5
   3.2. HUT FEES 5
   3.2. CHILDREN – PERSONS UNDER 18 YEARS OF AGE 6
4. USING THE HUT 7
   4.1. ON ARRIVAL 8
   4.2. IMPORTANT POINTS ON FACILITIES 9
   4.3 WHEN YOU LEAVE 10
   4.4 LEAVING - LAST MINUTE CHECKS 12
5. FIRE PRECAUTIONS 13
   5.1 FIRE PRECAUTIONS INTRODUCTION 13
   5.2 FIRE RISK ASSESSMENT 14
   5.3 FULL FIRE ALARM SYSTEM INSTRUCTIONS 15

1. INTRODUCTION

Fronwydyr is owned by the London Mountaineering Club and run by its members to provide bunkhouse accommodation for members, guests and other mountaineering groups. Every effort is taken to make Fronwydyr as safe as possible for users including following all appropriate statuary requirements.

1.1. LOCATION AND DIRECTIONS

Directions can be downloaded from the Club's website in PDF Format

Fronwydyr (grid reference: 606587) is located in the village of Nant Peris.

Fronwydyr
Nant Peris
Gwynedd
LL55 4UN

- If using a sat-nav, drive to LL55 4UN; the hut is another 100 metres on the left,
- Take the M1 or M40 out of London to join the M6 northbound. If taking the M40, turn off at the M42 Junction 3A (northbound) to join the M6 northbound,
- From the M6, after passing Birmingham, turn onto the M54 at junction 10A towards Telford. The M54 will end and become the A5,
- From the start of the A5, follow this for 78 miles/125 km, passing Llangollen, Corwen and Betws-y-Coed to get to Capel Curig,
- At Capel Curig, turn left onto the A4086 (passing the Plas-y-Brenin outdoor centre),
- 4.5 miles/7 km from Capel Curig, you will see a small building on the right. This is the famous Pen-y-Gwryd hotel,
- Turn right at the hotel and travel for 4.5 miles/7 km into Nant Peris (passing the Pen-y-Pass YHA on the way),
- The only pub in Nant Peris is the Vaynol Arms. Opposite the pub is a campsite,
- There is a right turn on to a narrow lane 100 metres after the pub (with a large stone building on the corner),
- After 100 metres turn lift to continue up the lane. Straight ahead takes you to the campsite,
- Follow the lane uphill for 200 metres, passing some buildings on the left,
- After a large passing place on the left you reach a gate on the left, marked "FRONWYDYR",
- This is the entrance to the car par with space for about 6 cars.
- Fronwydyr has very poor mobile reception, so don't rely on being able to ring up for directions.

1.2. PARKING

Note that the car park is surrounded by fields owned by the friendly farmer who owns all the land around the hut and there may be sheep grazing there. The gate to the lane should always be closed after use.

Parking is at your own risk.

Car park lights are operated by switches on the left gate post on the lane entrance and on the wall of the right hand toilet. They are switched off after a few minutes by a timer.

1.3. PUBLIC TRANSPORT

It is possible to reach the hut by public transport. Buses operate to Nant Peris from Bangor, Betwys-y-Coed, Llanberis and Capel Curig. All these services are infrequent.

1.5. ACCESS TO THE HUT

The main entrance door, which is on the side of the hut facing you as you pass through the gate from the carpark, is opened by a key pad combination. The latest number can be obtained from the Hut Booking Secretary.

1.6. IMPORTANT THINGS TO KNOW

- **INSURANCE**
  The Club's insurance does not cover the personal property or possessions of users. This applies to possessions in the hut, in cars and any cars parked in the car park.
- **TELEVISION**
  There is no TV licence for the hut so viewing television programmes is strictly prohibited.
- **LOOKING AFTER THE HUT**
  The hut is maintained by members and all users are required to leave the hut clean and remove their rubbish at the end of their stay. Treat the hut as you would your own home and either deal with minor damage if you feel capable or report it to the Hut Booking Secretary. If there is a snow fall there are shovels in the entrance to the drying room; clear snow away as you would at home.
- **BARBEQUES**
  Disposable or your own gas barbeques may be used outside the hut. Great care should be taken to avoid fire. Wait until any ash is cold before disposing of it on the bonfire site to the right of the wooden gate between the car park and the hut.

2. FACILITIES

Fronwydyr has the following facilities. Detailed notices are also posted on the noticeboard in the living room:

- **Sleeping accommodation** is in two bunkrooms on the ground floor and one in a loft. Foam mattresses, pillows and pillow cases are provided.
- **Two shower cubicles** with wash basins with hot and cold water.
- **Hot water** is included in the hut fee.
- **Toilet and waste water** drain into a septic tank. Bleach and cleaning materials containing disinfectant should not be used to avoid disturbing the natural bacteria which are essential to its effective operation. No items should be put down the toilet that will not naturally decompose.

- **Heating:** Storage heaters are installed to provide background heat and to combat damp. There is an instruction notice beside each heater. There is a gas fire in the living room; this should be turned off when the last person goes to bed at night or when the hut is empty. On departure, storage heaters should be left as indicated on a notice posted on the notice board in the living room to manage the cost of electricity. See separate information on gas and electricity.
- **The kitchen** has Calor gas hobs, a microwave, a mini electric oven, toasters and kettles. There are two sinks with hot and cold water and a fridge. Cooking utensils, crockery and cutlery are provided.
- **Water.** The water to the cold taps is sterilised by UV light, is regularly tested and is safe to drink.
- **A drying room** is accessed from outside the front of the hut. It has a heater and dehumidifiers. Do not leave on when wet items have dried, to avoid wasting electricity. The dehumidifiers have tanks to collect water and these should be emptied before use. DO NOT DRY CLOTHING ON ELECTRIC STORAGE HEATERS – this is a fire risk and can destroy the heaters.
- **Rubbish disposal.** There is a green wheelie bin in the lane by the gate to the car park. It is emptied every three weeks. Recyclable items should be taken home with you or to the local recycling bins in Llanberis*. If the wheelie bin is full please take your rubbish home with you.*
- **Cleaning materials**, **washing up liquid and toilet paper** are provided. Should any of these items be running low consider replacing them and submitting a receipt to the Treasurer for reimbursement.
- **Tea towels** are provided. They should be placed in an appropriately marked box. Regular users should consider taking tea towels (and used pillow cases) away, laundering them and returning them to the hut on their next visit.

3. BOOKING PLACES

3.1. BOOKING

Bookings should be made through the Hut Bookings Secretary. The four beds in the attic are reserved for members. Every person staying in the hut should sign the attendance book in the living room as soon as they arrive.

Fronwydyr is also available for hire by BMC affiliated groups/clubs/organisations. The maximum booking by an outside group is for 12. The four loft spaces are always reserved for LMC members when an outside club has booked the hut. It is also possible for a group of LMC members to book all 16 spaces in Fronwydyr.

3.2. HUT FEES

Members:	£6 per person per night
Guests:	£8 per person per night
Outside parties/clubs/organisations:	£8 per person per night
Children:	£6 per night
Day rate (for use of showers/kitchen):	£2 per person per day

Camping: not permitted in hut grounds. Use the campsite at the bottom of the lane on the way up to the hut.

3.2. CHILDREN – PERSONS UNDER 18 YEARS OF AGE

The hut is not designed to accommodate young children and the grounds of the hut are potentially hazardous for them. Children are permitted to stay on the following conditions:

- The prior agreement is obtained from the Hut Booking Secretary who should ensure that other persons booking places at the hut were aware that children were staying there at the same time,
- When a person under 18 stays at Fronwydyr, or participates in any Club activity, either a parent, or other person nominated by a parent who acts *in loco parentis*, takes full responsibility for the care of the child,
- If the parent is not to be staying at the hut they should be aware of the conditions and sleeping arrangements and give their permission,
- The person responsible for the child should take all reasonable steps to protect the interests of the child which would include minimising the access to sharp implements and breakables such as china plates as well as any hazardous chemicals and be aware of the potentially hazardous nature of the hut and its surrounds,
- The person responsible for the child should make decisions about the sleeping arrangements for the child and if a parent is not there these should be with parental consent,
- Where children are sleeping in a room Club members/ guests who are not a part of that pre-arranged party should not, ideally, sleep in the same room. However, in view of the layout of the hut and demand for beds may give rise to occasions when it is not possible both to meet this requirement and to meet requests from other members for accommodation. When all other beds are taken, non-members of the family party may be permitted to sleep in the same room, with the agreement of the responsible parent(s).

These notes on children have been prepared after consultation with the BMC Child Guidelines and adapted to reflect the layout and usage of the hut and it is important that the spirit of this guidance is followed to ensure that children using the hut stay there in safety.

4. **USING THE HUT**

There are notices posted in Fronwydyr which should be carefully read and followed:

- Things to do on arrival and departure,
- Fire precautions and use of the Fire Panel,
- Supply of gas, electricity and water,
- Separate notices for storage heaters, gas fire, waste and fire precautions.

Important notices are to be found below:

4.1. ON ARRIVAL

WHEN YOU ARRIVE

1. ELECTRICITY

- Electricity for the lights should already be on.
- In the cupboard in the living room, there is a red button that supplies power to sockets for 10 hours. The timer restarts each time the button is pressed, so it will need to be pressed several times over your stay.
- On the rare occasions when there is no electricity in the hut the UV steriliser for the water will not work so do not drink the water from the taps.
- Read separate notices for operating electric storage heaters.

2. FIRE ALARM PANEL

If the fire panel is beeping on arrival, follow the separate instructions by the fire panel to reset it. There are also some fire panel instructions in these notes under *Fire Precautions (Section 5)*.

3. GAS

- Gas cylinders supplying the hobs and the fire in the living room are outside, opposite the toilet doors. Turn the knobs on the cylinders anti clockwise to open the supply and set the silver emergency shut off valve below the regulator to vertical. More comprehensive instructions for managing the gas supply are posted on the noticeboard in the living room.
- The gas fire and kitchen hobs have separate operating instructions.

4. WATER

- Turn the blue stop tap under the right hand sink in the kitchen anti-clockwise and also turn on the water supply in the left hand toilet.
- Water is drawn from the hill but is UV sterilized to make it safe to drink.
- If there is no water supply then please contact the Hut Warden.
- If there is no electricity in the hut, the water will not be UV sterilized. Do do not drink it.
- Once the power is on, water will heat up. It will take about 2 hours from cold upon arrival. As it is heated by electricity, use it carefully to save energy and consider others in the hut.

5. TOILETS

- The toilets should be locked when you arrive. The key hangs on a hook to the right of the notice board in the living room.
- Please read the front door lock instructions.

6. ALL HUT USERS MUST SIGN THE HUT VISITOR BOOK ON ARRIVAL

4.2. IMPORTANT POINTS ON FACILITIES

Electricity
Storage heaters, lights and the UV water filter are on separate systems that should be on at all times.

The power timer switch controls the water heater, fridge, gas cookers and drying room.

Individual storage heaters may be switched off at the wall if rooms are too hot but **all storage heaters must be left on as per the instructions when you leave.** This is to prevent damp building up in the hut when it is unoccupied.

DO NOT DRY CLOTHING ON THE STORAGE HEATERS.

Water
The water supplies for the Hut and for the toilets are on separate systems. There is an outside tap beside the left hand toilet; note that this water is not drinkable.

Hot Water is provided by electricity. The hot water tank will take about two hours to heat up. The tank has limited capacity, so be considerate of others when using the shower.

In the event of a power cut, do not drink the tap water as it will not be UV treated.

Gas
If gas cylinders run out, there is a supply of spare cylinders in a cage outside the hut. Keys to the cage are to the right of the notice board. Empty cylinders may be exchanged at the petrol station on the A4244 between Deiniolen and Bangor. Send the receipt to the Treasurer for reimbursement.

Waste
The hut has a septic tank for waste from toilets and sinks. Only use the

supplied cleaning products. Do not use bleach or products that have antibacterial agents.

There is a wheelie bin by the gate. Make sure that rubbish is well secured before placing in the bin. Recycling facilities are available in Llanberis. The bin men come on Friday morning every other week.

4.3 WHEN YOU LEAVE

FOLLOW THESE INSTRUCTIONS BEFORE LEAVING AT THE END OF YOUR STAY

WATER

Turn off the water as follows:

- Turn off the blue stop cock under the right hand kitchen sink (clockwise).
- Run the taps to ensure water is drained.
- Turn off the stop cock in left hand toilet. Drain the toilets by flushing them and drain the remaining water by using the outside tap. There should only be a small amount of water to drain from the tap. Turn the outside tap back off.

GAS

- Turn off the gas fire and the gas tap underneath the gas fire.
- Check that the gas hobs in the kitchen are all turned off.
- Turn off the gas at the cylinders:

a) The tap on the top of each cylinder should be turned off (clockwise),

b) The silver safety tap just below the red regulator above the cylinders should be set at horizontal.

ELECTRICITY

- Switch off and unplug the fridge, microwaves, toasters and kettles and the dehumidifier in the drying room.
- The fridge door should be left open.
- Storage heaters should be left on as they were when you arrived.
- Switch off all the lights.

CLEANING

- Clear away all food to deter mice.
- Crockery and cutlery should be washed, dried and put away.
- Clean hobs and work surfaces.
- Empty the fridge, switch it off, and leave door ajar.

- Clean showers and basins. Cleaning materials are under the kitchen sinks.
- Sweep out all rooms.
- Stack all mattresses on their sides to allow them to air.
- Leave internal doors open.

SECURITY

- Check that the drying room and toilet doors are locked. Hang the keys on the hooks to the right of the noticeboard.
- Ensure the living room door to the terrace is firmly closed.
- Firmly secure all windows, including the loft.
- Draw blinds and curtains.
- Make sure that the knob on the lock on the main door is vertical. Check it is locked when you are outside.
- Close the wooden gate to the hut from the car park and the steel gates from the car park to the lane.

RUBBISH

- Put all rubbish in plastic bin bags and place in the wheelie bin by the car park gate. Take all recyclables with you; there are recycling facilities in Llanberis and Betws-y-Coed.

BREAKAGES

- Advise the Hut Bookings Secretary of any breakages or problems.

4.4 LEAVING - LAST MINUTE CHECKS

- ✓ **WATER OFF? (KITCHEN AND LEFT HAND TOILET)**
- ✓ **ALL WINDOWS SHUT (INCLUDING LOFT)**
- ✓ **GAS OFF (OUTSIDE CYLINDERS)**
- ✓ **NOTHING LEFT IN DRYING ROOM AND EVERYTHING SWITCHED OFF**
- ✓ **KITCHEN CLEAN**
- ✓ **MICROWAVES CLEAN**
- ✓ **FRIDGE EMPTY, CLEAN, UNPLUGGED AND DOOR OPEN**
- ✓ **RUBBISH OUT**
- ✓ **ALL LIGHTS OFF**
- ✓ **ALL DOORS SHUT AND LOCKED (INCLUDING DRYING ROOM AND TOILETS)**

5. FIRE PRECAUTIONS

5.1 FIRE PRECAUTIONS INTRODUCTION

Please take note of the following for your own safety:

- Make sure that you know where the fire exits are:
  - The main entrance door and the door from the living room. These exits are clearly signed and have emergency lights,
  - These doors need to be kept clear at all times,
  - In each of the sleeping areas there are windows as a secondary means of escape. Make sure you know how to open these windows. They should not be locked when the rooms are occupied. **Note:** the loft window is quite narrow and the secondary exit crosses a flat roof and involves a drop to the gas cage;
- Fire alarm call points are by the main entrance door and the exit door from the living room;
- There are smoke detectors in all rooms;
- The fire exits are illuminated by emergency lights;
- If the fire alarm sounds you should leave by the nearest exit as soon as possible, making sure your companions also leave. Ensure anyone whose mobility is limited is looked after;
- Assemble in the car park and check that there is nobody missing;
- Fire extinguishers / fire blankets are placed as recommended around the hut. Use if at no risk to yourself;
- Call the Fire Brigade on 999 if necessary. The address is Fronwydyr, Nant Peris, LL55 4UN.

The Club has taken trouble for your safety; take these precautions seriously.

LONDON MOUNTAINEERING CLUB

March 2016

Note: there are separate instructions about the fire alarm system on the notice board.

5.2 **FIRE RISK ASSESSMENT**

Introduction
A Fire Risk Assessment should be carried out and regularly reviewed for any non-domestic premises. This applies to Fronwydyr.

Location
Fronwydyr, Nant Peris, Caernarfon, LL55 4UN

Contact Names
Mr AGL Williams, 23 Silverston Way, Stanmore, HA7 4HS
Mr S Jefkins, 2, Barnsoul Mill Cottage, Shawhead, Irongray, Dumfries, DG2 9SQ

Description of property
The main part of the building is stone built, with two later extensions. There is a pitched slate covered roof to most of the building but the annex bedroom has a flat roof. Some of the internal walls are of original stone construction but there is one internal wall which is not of half hour fire resistant standard.

Use of property
The property is used as bunk house accommodation for members of the London Mountaineering Club, guests and members of clubs affiliated to the British Mountaineering Council.

Sleeping Accommodation
There are two ground floor bedrooms. One bedroom is part of the original cottage and sleeps 6; the other is a single storey extension which sleeps 6. There are spaces for 4 to sleep in a loft area. The floor below the loft area is not of half hour fire resistant standard. All bedrooms have windows as a secondary means of escape, with the loft window (quite small) giving access to a flat roof then the ground via a short drop to a teel cage.

Fire Risks

- ***Gas***. There is a gas fire in the living room and gas hobs in the kitchen. The gas cylinders are stored outside the property. The gas appliances are tested and serviced annually by a suitably qualified engineer,
- ***Electricity***. The property was rewired in 2009 to current standards and is checked every 5 years by a suitably qualified electrician. The last test was done in October 2013,
- ***Other flammable materials***. There is an outside storage area where paint and other materials are stored,
- Smoking is not allowed in the property.

Fire Precautions
In view of the nature of the property and the associated level of risk, the following fire precautions have been put in place:

1. ***Fire Extinguishers***
   Fire extinguishers are provided and located as recommended and are serviced annually by a qualified engineer.
2. ***Fire Exits***
   There are two fire exits on the ground floor which can be opened without the use of a key. They are clearly marked and identified by emergency lighting. These exits are kept clear at all times. Windows in the downstairs bedrooms serve as secondary means of escape.

3. ***Fire Alarm System***
   A fire alarm system has been installed with smoke detectors in all rooms. It is audible throughout the building. The fire alarm system is tested and serviced twice a year by a qualified engineer. Alarm tests are undertaken at working parties and at monthly intervals at least by committee and other members of the club who have been trained to do these tests.
4. ***Emergency lighting***
   Emergency lighting has been installed to identify the fire exits if there is a fire, or if the fire alarm sounds when it is dark or when there is a power failure. The emergency lighting system is tested and serviced annually by a qualified engineer and monthly on a similar basis to the fire alarm system.

This risk assessment should be reviewed annually, normally at the main annual working party in May of each year.

London Mountaineering Club
May 2016
(Reviewed annually)

5.3 FULL FIRE ALARM SYSTEM INSTRUCTIONS

FALSE ALARM

If the fire alarm sounds and there is definitely no fire, it can be silenced and re-set as follows:

1. Silence the alarm;
   - Go to the alarm panel by the main entrance,
   - Insert the red key into the keyhole on right hand side of panel,
   - Turn it 90 degrees clockwise,
   - Press sound / stop start button,
   - Press reset button,
   - Turn key 90 degrees anti-clockwise and remove;
2. The reset button should not be pressed until the cause of the alarm has been identified. Investigate the cause of the false alarm by looking at each heat or smoke detector. There is one in the ceiling of each room. If one has a red LED showing, that is the one activated;
3. The false alarm may have been caused by a glass in one of the alarm call points having been broken. The alarm call points are by the side of the two outside doors. There is a spare glass in the electrical meter cupboard so that a broken glass can be replaced;
4. Once the cause of the false alarm has been identified and dealt with the system can be reset;
5. If after resetting the alarm sounds again and the cause is the same detector, press the Silence Alarms Button and call the Snowdonia Fire Protection, number below.

PANEL FAULT CONDITION

1. When there is a power cut the system will run on the battery in the panel. This should last for two days. The panel will show lights for System Fault and Power

Supply Fault if there has been a power cut when the hut is unoccupied. Reset as above;

2. If the panel does not reset or if there are other problems with the fire system, telephone the Hut Warden or Hut Bookings Secretary or Snowdonia Fire. Snowdonia Fire should be able to help over the telephone;
3. ***Telephone number for Snowdonia Fire Protection, 01286 650235***. Try to avoid an unnecessary call out as the Club will be charged.